



*The Board of Directors held a meeting on March 9, 2023.*

## Quality Improvement Plan

The Board of Directors approved the Quality Improvement Plan for 2023-2024, which includes the following indicators:

- Wait time to inpatient beds;
- Repeat Emergency Department mental health visits;
- Medication reconciliation at discharge;
- Discharge summary sent to primary care within 48 hours;
- Medication scanning compliance;
- Number of workplace violence incidents reported by hospital workers.

## Psychiatric Funding

The Board of Directors received a presentation from the Cornwall and District Family Support Group regarding their advocacy efforts to increase, for our region, Ministry of Health psychiatric funding, namely sessional fees (SF) and psychiatric outpatient medical salaries (POMS). These funds are for psychiatric services not covered by the OHIP fee-for-service schedule. This remuneration is transferred to the hospital for distribution to physicians.

## 2022~2023 Operating Results

The Financial Statements for the period ending January 31, 2023 were reviewed by the Board of Directors. The statements are still in a balanced position year-to-date. There is a variance of extra revenue to offset expenses. The revised forecast has improved slightly that the year will end in a balanced position; however, this is with the assumption that the hospital is allowed to use unearned revenue. The Hospital has recently received confirmation that it will be allocated funding for extending hours in the magnetic resonance imaging (MRI) and computed tomography (CT) services.

The Hospital is in a good capital position. This has increased slightly due to fluctuations with the timing of capital purchases. The sprinkler installation on level 2 has just been completed.

The adjusted working capital surplus is at \$790,000 and, it is expected, will remain at that level or will be slightly lower by year end.

The Income Statement is in a balanced position for the month of January. Expenses were offset by funding that had not been planned related to wait times and quality-based procedure volumes. Funding has been received related to the temporary resuscitator position to the end of September 2022. There is a lot of overtime expenses. The Hospital will complete 130 more joint procedures than originally planned. The number of cataract procedures completed is not as close as planned, but this is being offset by the increased number in joint procedures.

# Provincial Extern Program

The Enhanced Clinical Extern (CE) program is a Ministry funded initiative that brings regulated health professional students into hospitals to assist staff with day-to-day clinical work. The program gives students a chance to become employees within their future work environment, provides them with practical learning while attending school and provides an earning opportunity. Clinical externs can be students of registered nurse, registered practical nurse, respiratory therapy and paramedic programs in any year of study. They could also be Canadian medical graduates awaiting the start of residency.

Clinical externs are oriented at Cornwall Community Hospital to perform a specific scope of tasks and supported by an experienced professional known as a Clinical Extern Mentor. The mentor position also supports new and novice nurses at the hospital.

This program has been launched at Cornwall Community Hospital in January with a goal of hiring as many externs as possible over the next few months. To date, a nursing clinical extern mentor and two nursing clinical externs have been hired. The feedback from existing staff is overwhelmingly positive. All staff appreciate the helping hands. It is hoped that the Ministry will decide to extend this valuable program through the upcoming year.

## Policies

The Board approved revisions to the following policies:

- CM 05-675 – Representation of Dates and Time
- HR 20-169 – Substance Abuse – Alcohol and Drugs in the Workplace
- PR 10-005 – Freedom of Information

## Recognition

The Board recognized the following teams and individuals:

The **competitors** of the Foundation's "**Dancing with the CCH Stars**" fundraising event.

The **Management Team** for their leadership as they work through challenges being experienced these past few months as a result of a combination of increased volumes and a shortage of manpower.

## New Board Member

The Board of Directors appointed **Lori Tarbell** as a member of the Board to finish the term left vacant by the resignation of Abram Benedict.

*Congratulations!*

## Reports

The Board of Directors reviewed and discussed the results of the 2022-2023 Corporate Scorecard to the end of Quarter 3.

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The Board of Directors received a presentation regarding the Work Life Pulse results for the survey conducted between November 21 and December 5, 2022. In addition, the Canadian Patient Safety Culture results for the survey conducted between October 24 and November 7, 2022 were reviewed. These surveys have been completed in preparation for the Accreditation Canada survey visit scheduled for September 2023. Opportunities for improvement have been identified as a result and related action plans are currently under development.

The Board of Directors also reviewed the Patient Safety Quarterly Report for the periods of 2022-2023 quarters 2 and 3.

